



MARYLAND BALANCE OF STATE CONTINUUM OF CARE

COC BOARD MEETING MINUTES

[Meeting Recording](#)

Board Members Present	Allegany County: Dave Nedved Frederick County: Nick Brown, Susan Brown Garrett County: Shawnee Reynolds Harford County: Brian Wainwright Southern MD: Cynthia Brown, Jacquelyn Culver, Corae Young, Florence Brooks Washington County: Joe Best MD Department of Education (MDE): Patricia Julianelle MD Department of Health (MDH): Priya Arokiaswamy MD Dept. of Housing and Community Development (DHCD): Danielle Meister MD Department of Labor (Labor): Casey Tiefenwerth
Board Members Absent	Garrett County: Fred Polce Cecil County: Gwen Parrack MD Department of Disabilities (MDOD): Vacant MD Department of Human Services (DHS): Vacant MD Department of Public Safety and Correctional Services (DPSCS): Vacant MD Department of Veteran Affairs (MDVA): Vacant
Committee Chair Present	Coordinated Entry: Brian Wainwright
CoC Lead Present	Carolyn Curry, Kristen Halsey, Rebecca Burrow, Tiffany Little

I. Welcome & Call to Order

Corae Young called the meeting to order at 1:03 pm. Quorum was confirmed, and the agenda topics for the meeting were reviewed.

II. Approval of March 2025 Board Meeting Minutes

Young asked for comments or amendments to the March meeting minutes. None were raised. Brian Wainwright made a motion to approve; Jacquelyn Culver seconded the motion. A poll vote was conducted via Zoom: 12 approved, 3 abstained. The motion passed.

III. Committee Reports

Executive Committee: Young welcomed new board member Joe Best (Washington County Community Action Council). Board terms and renewals were reviewed. Most terms expire January 2026. LHCs were encouraged to begin conversations around reappointment or replacement. Officer elections are open now, with voting in November and terms beginning January 1, 2026.

Reviewed highlights from the June in-person board meeting's SWOT and priority-setting session. CoC staff will present proposed alignment with CoC committee structure at a future meeting.

HMIS Committee: Carolyn Curry reported that the ICA "Year 1 lookback" has been completed and that the HMIS Committee has reconvened. LHCs must confirm representatives and elect a Chair. ICA is currently drafting updated HMIS Policies & Procedures, which will be presented to the board for approval. The board approved the MD State Data Warehouse Participation MOU via Zoom poll. The motion passed.

Grievance Committee: Curry reported that the committee held its first meeting on July 15 to review the current grievance policy. The committee recommended that if an organization chooses not to follow the recommendations resulting from a grievance hearing, the CoC may implement a Corrective Action Plan. This may be included in the agency's monitoring file and could impact future funding. The board approved the Grievance Committee's authority to issue Corrective Action Plans via Zoom poll. The motion passed.

Coordinated Entry Committee: Brian Wainwright reported that CE New User training has launched on TalentLMS and is available for new hires. A retraining series for all users is scheduled for the fall. Work is underway to integrate domestic violence processes into Coordinated Entry in collaboration with MNADV. BoS is in the process of hiring a dedicated CE staff member to support development. HUD Technical Assistance has resumed following a pause earlier this year and will support CE process improvements and evaluation.

Youth Action Board (YAB): Tiffany Little reported that recruitment is ongoing, and additional projects are in development following recent meetings.

Equity Committee: Young noted there were no new updates since the March meeting. The proposed work plan will be reviewed by the Executive Committee for next steps.

IV. CoC Lead Report

Curry provided updates on staffing expansion at the BoS CoC Lead Agency. She noted that the September board meeting may be rescheduled due to a DHCD scheduling conflict and the expected release of the 2025 NOFO. Written Standards and the Monitoring Plan are being updated. The Built for Zero initiative is continuing to progress. 2024 CoC funding agreements are still being finalized. The 2025 NOFO is expected soon. The BoS intends to apply for the YHDP grant if it is reissued.

DHCD Updates: Danielle Meister shared that the Office of Tenant and Landlord Affairs (OTLA) has launched with three staff. The Tenant Bill of Rights took effect July 1 and outlines renter protections; feedback can be submitted to OTLA. OTLA is offering landlord training and may provide a session for RRH providers this summer. Meister is also working on updating the Right of First Refusal process. The ACE Program (Access to Counsel and Eviction) is available statewide via 211 for renters under 50% AMI facing eviction. Meister thanked providers for helping close out HSP grants and noted stricter timelines moving forward. FY23 closeouts are nearly complete; FY24 outreach is beginning soon. Despite reduced funding for FY26, FY25 awards remain level across communities.

Federal updates: the House's draft budget rejected the President's proposal to eliminate PSH funding, keeping CoC, ESG, and HOPWA relatively stable, though small CoC cuts are expected. The

budget applies to the FY26 NOFO (for FY27 projects). DHCD is coordinating with congressional reps to protect funding. A new federal requirement may mandate HUD recipients to check immigration status using the SAVE database before providing services. DHCD is reviewing the legal implications and potential costs, and is developing guidance. While this is not yet in effect, it could impact all federally funded programs, even in areas without high immigrant populations. Meister emphasized that the state is engaged, legal challenges are ongoing, and CoCs will not face this alone.

Young requested the development of toolkits or messaging materials to help LHCs, staff, and clients understand the implications of federal policy changes, such as the potential reduction or elimination of PSH funding. She emphasized the need for clear, accurate, and validated communication tools (possibly co-branded by DHCD or the Balance of State) to help local providers explain these changes in plain language to clients, community members, and elected officials. Meister agreed and noted that messaging is difficult given how frequently things shift at the federal level, but acknowledged the importance of providing tools to help local agencies communicate effectively.

Point In Time Count, Housing Inventory Count & System Performance: Curry and Kristen Halsey reported that PIT and HIC results have been published on the CoC website, along with the CoC system performance dashboard. System Performance Measures were reviewed during the meeting. They shared that the Performance Review Committee will be reconvened to oversee ongoing performance work, with a formal call for membership to be issued soon.

V. Local Homelessness Coalition Reports / Peer Support & Resource Sharing

Allegany County: Dave Nedved reported Allegany County is running out of COVID funding. A community resource day moved locations to the Salvation Army. Allegany has spent about 70 percent of their HSP 2025 funding so far.

Cecil County: No updates.

Frederick County: Nick Brown and Susan Brown reported no updates.

Garrett County: No updates.

Harford County: Wainwright reported Harford is anticipating the new FY26 HSP funds and looking to spend down the remaining bonus funds before the deadline.

Southern MD: Florence Brooks reported no updates.

Washington County: No updates.

VI. State Agency Updates

Maryland Department of Labor: No updates.

Maryland Department of Disabilities: seat vacant

Maryland Department of Education: No updates.

Maryland Department of Health: No updates.

Maryland Department of Veterans Affairs: seat vacant

Maryland Department of Human Services: seat vacant

VII. Future Board Meeting Agenda Items

Young asked for ideas or requests for future board meeting agenda items, none were given.

VIII. Public Comment

Young asked if there were public comments, there were none.

IX. Adjournment

Young asked for motion to adjourn, Wainwright made a motion, Nedved seconded the motion. Meeting adjourned at 2:53 pm.

Vote Summary

March Meeting Minutes Approved

Upcoming BoS CoC Board Meetings

September 17, 2025: 1-3pm November 20, 2025: 1-3pm January 15, 2026: 1-3pm