



MARYLAND
BALANCE OF STATE
CONTINUUM OF CARE

COC BOARD MEETING MINUTES

Jan 15, 2026

[Meeting Recording](#)

Board Members Present	Allegany County: Dave Nedved, Nicole Brant Frederick County: Nick Brown Garrett County: Fred Polce, Shawnee Reynolds Southern MD: Jacquelyn Culver Washington County: Shelly Zullinger, Joe Best MD Department of Education (MDE): Patricia Julianelle MD Department of Labor (Labor): Casey Tiefenwerth
Board Members Absent	Cecil County: Gwen Parrack Frederick County: Susan Brown Harford County: PJ Craig, Jenn Greenleaf Southern MD: Florence Brooks, Cynthia Brown MD Department of Disabilities (MDOD): Vacant MD Department of Health (MDH): Priya Arokiaswamy MD Department of Human Services (DHS): Vacant MD Department of Public Safety and Correctional Services (DPSCS): Vacant MD Department of Veteran Affairs (MDVA): Vacant MD Dept. of Housing and Community Development (DHCD): Danielle Meister
Committee Chair Present	Coordinated Entry: Brian Wainwright
CoC Lead Present	Carolyn Curry, Tiffany Little, Robert Carter, Kristen Halsey, Rebecca Burrow, Ariel Brown, Angel Drake

I. Welcome & Call to Order

Jacquelyn Culver called the meeting to order at 1:04 PM. Quorum was confirmed. The agenda was reviewed.

II. Approval of November 2025 Board Meeting Minutes

Culver asked for comments or amendments to the November meeting minutes. None were raised. Nick Brown made a motion to approve. Nicole Brant seconded the motion. A poll vote was conducted via Zoom: all voting members approved or abstained. The motion passed.

III. Committee Reports

Executive Committee: Culver introduced two new Board representatives: Nicole Brant (HRDC), representing Allegany County and replacing Margaret Paul, and Jenn Greenleaf (Harford Family House), representing Harford County and replacing Robin Tomechko. Jenn Greenleaf was not in attendance. Carolyn Curry noted that CoC Board membership and seat turnovers will be finalized

following the 2025 NOFO. The Board discussed rescheduling the March meeting and agreed to move it to March 26, 2026.

HMIS Committee: Curry provided updates from the HMIS System Administrator ICA, including quarterly progress updates and general HMIS updates. It was noted that the Shelters Module in HMIS will be removed soon. Curry noted that the HMIS Governance Committee will meet on January 22 (quarterly), with agency HMIS Points of Contact invited to attend, and that the HMIS Data Subcommittee is scheduled for February 5.

Point-in-Time Count: Curry shared updates on the Point-in-Time (PIT) Count, including that the final committee run-through will take place on Friday, January 23, and encouraged Board members to reach out to Kristen Halsey with any questions. The PIT Count will take place on January 28, 2026.

Coordinated Entry Committee: Curry reported that the Committee is developing a PSH Move-On Strategy Policy to support unit turnover and align with best practices. This effort is also intended to prepare for potential reductions in PSH inventory in future funding competitions. Curry also shared that a Coordinated Entry–DV workflow is in development, with the first committee meeting scheduled for the following week to begin planning implementation.

Youth Action Board (YAB) and Lived Experience Advisory Panel (LEAP): Tiffany Little provided an update on current, ongoing YAB and LEAP recruitment and encouraged attendees to contact her directly for more information.

System Performance and Evaluation Committee (SPEC): Curry reported no updates.

Grievance Committee: Curry reported no updates.

IV. CoC Lead Report

Notice of Funding Opportunity (NOFO) Competition: Curry reported that the 2024–2025 CoC NOFO Amendment was published on January 9, and that CoCs are currently operating under the amended version while litigation related to HUD’s previous NOFO remains ongoing. Curry noted that while there is an option to reduce renewing projects to create new ones, new projects may be at risk in future competitions, and straight renewals are likely the safest approach. HUD is expected to close the competition on February 9 and announce awards in March. Danielle Meister is working on bridge funding to address the anticipated funding gap.

Curry discussed the option of renewing all projects as is, Culver asked for a motion to approve the strategy. David Nedved made a motion to approve a funding strategy focused on straight renewal, and Brian Wainwright seconded the motion. The Board voted to approve the strategy.

Curry noted that for next year’s NOFO, the CoC will begin developing a strategy earlier to address anticipated changes. BoS staff will begin meeting with LHC staff in March to support this effort.

Written Standards: Curry reported that BoS CoC staff previously held Written Standards sessions and anticipate the standards will be ready for Board approval by the March meeting. The standards may require revisions based on current HUD priorities and policies. Following approval, the next step will be to roll out the standards and provide training.

CoC Project Monitoring: Curry noted that the monitoring schedule will resume within the next two months.

Built for Zero: Curry reported that Built for Zero regional meetings will resume following the NOFO. A potential convening may take place in March/April.

V. Local Homelessness Coalition Reports / Peer Support & Resource Sharing

Allegany County: Nicole Brant reported that the LHC continues to hold monthly meetings. The emergency shelter is no longer operational. Recruitment efforts are ongoing to include a person with lived experience and a youth representative on the Board. Kristen Halsey will attend an upcoming meeting to provide an update on the PIT Count survey.

Cecil County: No updates.

Frederick County: Nick Brown reported the LHC is undergoing local board transitions and is working on updating bylaws. The team is also preparing for cold weather response and the upcoming PIT Count.

Garrett County: Shawnee Reynolds reported the LHC is revamping case conferencing meetings. A Head Start program will be implemented across partners. Shelters remain at capacity, with at least 19 individuals on priority waiting lists.

Harford County: Brian Wainwright reported cold weather shelter operations have begun. The LHC is preparing for the PIT Count and working to increase participation through team-based coordination. Efforts are underway to identify additional permanent housing options to support the By-Name List.

Southern MD: Culver reported the region continues to experience long shelter waitlists and limited bed availability. In Calvert County, an apartment fire in an affordable housing unit has created additional challenges due to a lack of comparable replacement units. The LHC identified a need for a rapid response, trauma-informed crisis approach. A provider in Calvert has been approved for funding to support transitional housing for survivors of domestic violence. The region is preparing for the PIT Count and planning a Community Resource Fair at the end of March.

Washington County: No updates.

VI. State Agency Updates

Maryland Department of Labor: Casey Tiefenwerth reported no major updates but shared that the Department is working closely with partner agencies, including DHS, MDH, and DHCD, to prepare for potential impacts from reductions in benefits such as SNAP and changes to work requirements. Initial efforts will focus on information sharing, with plans to provide updates and resources to the group as information sessions are scheduled.

Maryland Department of Disabilities: seat vacant

Maryland Department of Education: Patricia Julianelle reported that the Department is working with the Interagency Council and the University of Maryland on the YouthREACH Count. A draft letter has been sent to superintendents encouraging participation.

Maryland Department of Health: No updates.

Maryland Department of Veterans Affairs: seat vacant

Maryland Department of Human Services: seat vacant

VII. Future Board Meeting Agenda Items

Culver invited Board members to share ideas for future agenda topics. Nicole Brant suggested incorporating more discussion around training opportunities and whether the Board can help support or promote training through DHCD. Tiffany Little noted ongoing efforts to provide MANDT training. Carolyn Curry and LaToya Arnold-Artis discussed strengthening compliance-related training, including HSP compliance, and indicated that expanding training efforts will be a focus in the coming year.

VIII. Public Comment

Culver asked if there were public comments, there were none.

IX. Adjournment

Nicole Brant made a motion to adjourn the meeting. Shawnee Reynolds seconded the motion. The motion passed, and the meeting adjourned at 1:59 PM.