MARYLAND
BALANCE OF STATE
CONTINUUM OF CARE

COC BOARD MEETING MINUTES
November 20, 2025: 1pm-3pm

Board Members Present	Allegany County: Dave Nedved
	Frederick County: Nick Brown, Susan Brown
	Cecil County: Earl Grey, Gwen Parrack
	Garrett County: Shawnee Reynolds
	Harford County: PJ Craig, Robin Tomechko
	Southern MD: Jacquelyn Culver, Corae Young, Florence Brooks
	Washington County: Shelly Zullinger, Joe Best
	MD Department of Education (MDE): Patricia Julianelle
	MD Department of Health (MDH): Priya Arokiaswamy
	MD Dept. of Housing and Community Development (DHCD): Danielle Meister
Board Members Absent	Allegany County: Margaret Paul
	Garrett County: Fred Polce
	Southern MD: Cynthia Brown
	MD Department of Labor (Labor): Casey Tiefenwerth
	MD Department of Human Services (DHS): Vacant
	MD Department of Disabilities (MDOD): Vacant
	MD Department of Public Safety and Correctional Services (DPSCS): Vacant
	MD Department of Veteran Affairs (MDVA): Vacant
Committee Chair Present	Coordinated Entry: Brian Wainwright
CoC Lead Present	Carolyn Curry, Kristen Halsey, Robert Carter, Tiffany Little, Ariel Brown

I. **Welcome & Call to Order**
Corae Young called the meeting to order at 1:03 PM. Quorum was confirmed. The agenda was reviewed.

II. **Approval of September 2025 Board Meeting Minutes**
Young asked for comments or amendments to the March meeting minutes. None were raised. Pamela Craig made a motion to approve. Florence Brooks seconded the motion. A poll vote was conducted via Zoom: all voting members approved or abstained. The motion passed.

III. **Committee Reports**
Executive Committee: Young noted that this was her final meeting serving as chair. Jacquelyn Culver was introduced as the candidate for the CoC Chair seat, and board members were asked if there were any additional nominees or comments. With no additional nominees brought forward,

the board proceeded to vote. Florence made a motion to take a vote on the chair, and Dave Nedved seconded the motion. Board members voted to approve via Zoom poll. The motion carried unanimously and Jacquelyn Culver was elected Chair.

Young introduced Nick Brown as the candidate for the CoC Vice Chair position, and board members were asked if there were any additional nominees or comments. With no additional nominees brought forward, the board proceeded to vote. Susan Brown made a motion to take a vote on the Vice Chair, and Jacquelyn Culver seconded the motion. Board members voted unanimously and Nick Brown was elected Vice Chair. Young noted that Carolyn Curry will be finalizing board membership updates and seat turnover following completion of the NOFO competition.

HMIS Committee: The board discussed whether to delegate approval authority to the HMIS Governance Committee to make HMIS- and data-specific decisions. As an example, the HMIS Governance Committee would have authority to vote on proposed changes to the MD State Data Warehouse policies. Nedved made a motion to approve the modification of authority, and Culver seconded the motion. A poll vote was conducted via Zoom: all voting members approved or abstained. The motion passed.

Curry noted that federal reporting season is underway. The LSA is due January 16th. ICA will reach out to agency Point of Contacts for assistance as needed. ICA will reach out to agencies to coordinate data cleanup and project settings.

Point in Time Count: Kristen Halsey will be reaching out to reconvene the Point in Time Count Planning Subcommittee in the next few weeks. So far, it appears that HUD will still require the PIT, the only known change is the collection of the sex data point. The MD BoS CoC will continue to use the Counting Us Mobile App for surveys. The PIT date will need to be finalized by the committee, but will likely be January 28th, 2026.

Coordinated Entry Committee: Brian Wainwright reported no updates.

System Performance and Evaluation Committee (SPEC): Curry noted the first meeting was postponed and will be rescheduled following the completion of the NOFO competition.

Youth Action Board (YAB): Tiffany Little provided an update on current YAB planning and recruitment efforts. Little noted that the current project focuses on collecting feedback from young adults on the CoC Written Standards.

Lived Experience Advisory Panel (LEAP): Little provided an update on recruitment efforts. Little noted that the next LEAP meeting will be held on November 20 at 3:30PM.

Equity Committee: No updates.

IV. **CoC Lead Report**
Written Standards: Curry noted that the CoC membership feedback process for the CoC Written Standards is underway, and that feedback will likely be accepted through December and January via the virtual form submission. Curry further noted that the approval vote will likely be postponed to the March meeting. Post-approval training and implementation plans are to be determined.

Monitoring Plan: Curry reported the first CoC monitoring visit has been completed. Curry states that monitoring scheduling will resume following completion of the NOFO competition.

Built for Zero: Curry reported the Balance of State staff will resume scheduling regional meetings and planning following completion of the NOFO competition.

HUD Funding Update: Curry provided an update on the FY 2025 HUD CoC Program competition. Curry noted that the NOFO was released on November 13th and that the CoC's submission to HUD is due January 14th. Curry further noted that all project-level applications will be due to the CoC by December 14th and that project applications will be notified of results by December 31st. Curry also explained updates to the project tiering and ranking processes, including changes to scoring and eligibility criteria. She reviewed options for renewing, transitioning, and expanding grants, along with the challenges and limitations of these processes. The board discussed potential strategies for projects to navigate the changes, including transitioning projects back to transitional housing.

DHCD Updates: Danielle Meister emphasized the need for transparency in planning for the continued collaboration among partners.

V. **Local Homelessness Coalition Reports**
Allegany County: No updates.

Cecil County: Gwen Parrack noted Cecil County has been focused on developing an alternative to motel funding during extreme weather events. The Cecil County Health Department is having conversations with faith-based community leaders and other community partners. Parrack has encouraged all HSP project leaders to closely review the draft of the CoC Written Standards, and Parrack has been working with HSP project leaders on data quality improvement.

Frederick County: No updates.

Garrett County: No updates.

Harford County: No updates.

Southern MD: No updates.

Washington County: No updates.

VI. **State Agency Updates**
Maryland Department of Labor: No updates.

Maryland Department of Disabilities: seat vacant

Maryland Department of Education: No updates.

Maryland Department of Health: No updates.

Maryland Department of Veterans Affairs: seat vacant

Maryland Department of Human Services: seat vacant

    VII.   **Future Board Meeting Agenda Items**
Young asked for ideas or requests for future board meeting agenda items, none were given.

   VIII.   **Public Comment**
Young asked if there were public comments, there were none.

    IX.   **Adjournment**
The meeting adjourned at 3:00 PM.